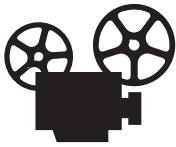


Transparencies

This topic includes:

- "Guidelines" on page 2-27
- "Printing Transparencies in Tray 1" on page 2-28
- "Printing Transparencies in Tray 2, 3, or 4" on page 2-29

Phaser Professional Solid Ink Transparencies can be printed from any tray. They should be printed on one side only. To order Phaser Professional Solid Ink Transparencies or other supplies, contact your local reseller or visit the Xerox web site at www.xerox.com/office/supplies.



Videos are available with instructions for loading transparencies. Videos are located on the *User Documentation CD-ROM* and at www.xerox.com/office/8400support.

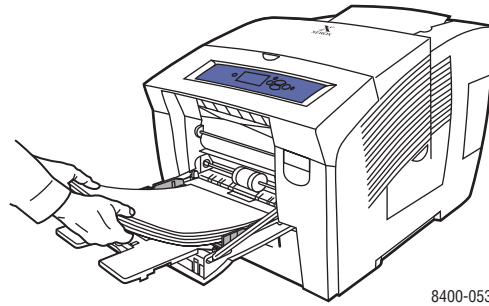
Guidelines

- Remove all paper before loading transparencies in the tray.
- Do not load transparencies above the fill line; it may cause the printer to jam.
- Handle transparencies by the edges using both hands to avoid fingerprints and creases which can cause poor print quality.
- Do not use transparencies with stripes on the side.
- Change the paper type at the front panel for all trays.
- Use Phaser Professional Solid Ink Transparencies; print quality may vary with other transparencies.

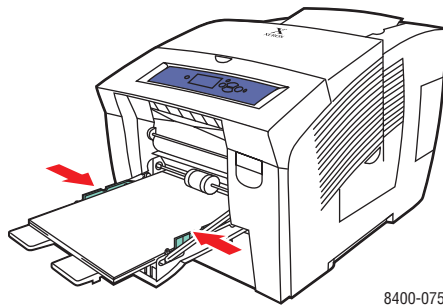
For more information on paper types, weights, and sizes, go to [Reference/Printing/Supported Papers](#) on the *User Documentation CD-ROM*.

Printing Transparencies in Tray 1

1. Insert transparencies into Tray 1.



2. Adjust the paper guides to fit against the transparencies.

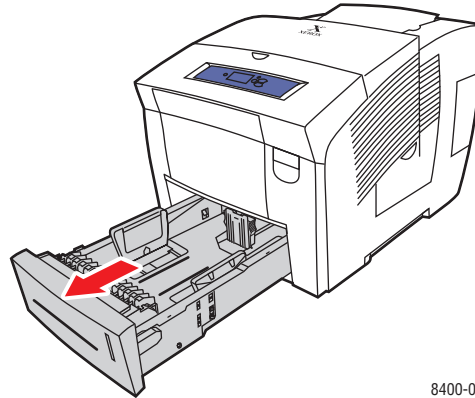


3. At the printer's front panel:
 - a. Select **Change**, then press the **OK** button.
 - b. Select **Letter**, then press the **OK** button.
 - c. Select **Transparency**, then press the **OK** button to save your selection.
4. In the printer driver, select either the paper size or Tray 1 as the paper source.

For more information, go to [Reference/Printing/Basic Printing](#) on the *User Documentation CD-ROM*.

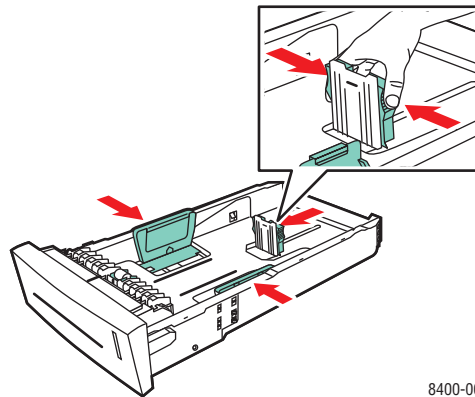
Printing Transparencies in Tray 2, 3, or 4

1. Pull the tray completely out of the printer.



8400-002

2. Adjust the width and length paper guides to match the size of the paper.
 - Press the sides of the length guide, then slide the guide until the arrow on the guide matches the appropriate paper size and clicks into place.
 - Slide the side guides until the arrows on the guides match the appropriate paper size and the guides click into place.

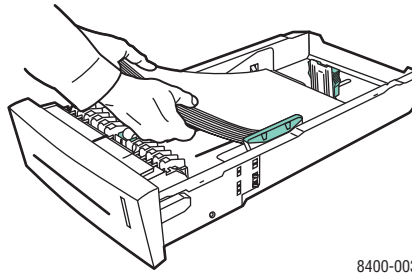


8400-004

Note

When the paper guides are adjusted correctly, there may be a small space between the paper and the guides.

3. Insert transparencies into the tray.

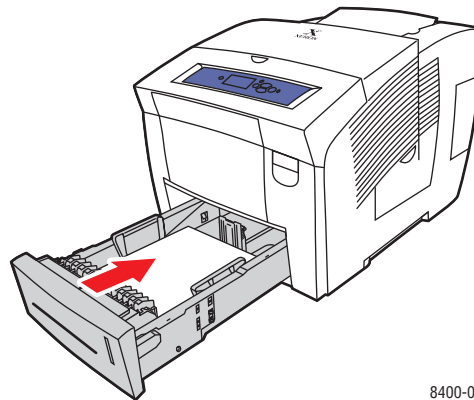


8400-003

Note

Do not load paper above the fill line inside the tray.

4. Insert the tray into the printer tray slot and push it completely to the back of the printer.



8400-005

5. At the printer's front panel:
 - a. Select **Printer Setup**, then press the **OK** button.
 - b. Select **Paper Handling Setup**, then press the **OK** button.
 - c. Select **Tray 2, 3, or 4 Paper Type**, then press the **OK** button.
 - d. Select **Transparency**, then press the **OK** button to save your selection.
6. In the printer driver, select the appropriate tray or paper type as the paper source.

For more information, go to [Reference/Printing/Basic Printing](#) on the *User Documentation CD-ROM*.